

BELL CONSTRUCTION CO., INC.

GENERAL CONTRACTORS
PO BOX 1102 • 2472 NORTHSIDE DRIVE
STATESVILLE, NC 28687 • 28625

PHONE: 704-873-6378
FAX: 704-873-1691



Application for Employment

Bell Construction Co., Inc.
PO Box 1102 Statesville, NC 28687 | 2472 Northside Dr. Statesville, NC 28625

Date: _____

Position for which you are applying: _____

If you have any special skills or work experience related to the position for which you are applying, please list below:

Name: _____

(First) (Middle) (Last)

Address: _____

Phone Number: _____

Social Security Number: _____

Drivers License Number: _____ State: _____ Class: _____

Are you at least 18 years of age?: _____ (Yes) _____ (No)

Have you ever applied to or been employed by Bell Construction Co., Inc. before? _____ (Yes) _____ (No)

List Below Three References (Not Former Employers Or Relatives)

Name	Address	Phone	Relationship
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Military Service

Have You Ever Served In Any U.S. Military Service? _____ (Yes) _____ (No)

Branch Of Service: _____ Service Number: _____ Highest Rank Achieved: _____

Period In Service: _____ Type Of Discharge: _____

Education and Training

Highest level of education received: _____

List any education or training you have that helps qualify you for the position for which you are applying:

Former Employment

Company Name	Address	Dates of Employment	Position	Reason for Leaving
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_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

If currently employed, why do you desire to change? _____

Salary or wage desired: \$ _____ Per _____ (Month) _____ (Week) _____ (Hour)

If hired, when can you begin working: _____

This application is considered current/active for only for thirty (30) days. After thirty (30) days' time, if you have not heard from us and still wish to be considered for employment, it will be necessary for you to fill out a new application. Bell Construction Co., Inc. will not reach out to inform you of expired applications.

By signing below; I Hereby Certify that the entries on this form and the statements made by me are true and correct without any mental reservation whatsoever. If employment is obtained as a result of this application, I will cheerfully comply with all orders, rules, and regulations of the employer. I agree to submit to physical examination should it be deemed necessary. I also authorize my former employers and other individuals to give any information concerning me, whether or not it is on their records, and I hereby release them and their companies from any liability whatsoever. I understand that I will be subject to dismissal if anything in this application is found to be untrue. I understand that my employment and compensation can be terminated with or without cause and with or without notice at any time at the option of either my employer or myself.

I understand that prior to being offered employment with Bell Construction Company, Inc., I may be required to take an employment examination. In the event I have a disability which will effect my ability to take the test, I will inform Bell Construction Company, Inc. prior to the administration of the test so that a reasonable accommodation can be made. Requested accommodations may include accessible testing sites, modified testing conditions, and accessible testing formats. Bell Construction Company, Inc. reserves the right to require medical documentation concerning the need for the accommodation. Pre-employment drug testing and background shall be required before hiring.

Date: _____ Signature of Applicant: _____

****DO NOT WRITE BELOW THIS LINE, Bell Construction Co., Inc. administration only****

Date Reviewed: _____ Reviewed By: _____ Contact for Interview: _____ (Yes) _____ (No)

Interview Date: _____ Interviewed By: _____ Reach out to References: _____ (Yes) _____ (No)

Approval to Hire: _____ (Yes) _____ (No) Approved By: _____ Pay Rate: \$ _____ per _____

Bell Construction Co., Inc. provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws.

ATTACH TO THIS APPLICATION:

- Resume
- Copy of or Clear Picture of Driver's License (Front and Back)
- Letters of Reference if applicable



RELEASE AUTHORIZATION FORM

Bell Construction Co., Inc. Dwayne or Judy

P: 704.873.6378 F: 704.873.1691

Return Reports: EMAIL - [dwayne / judy @bellconstruction-nc.com](mailto:dwayne/judy@bellconstruction-nc.com)

To the extent permitted by applicable state law, I hereby consent to this investigation and authorize **Bell Construction Co., Inc.** (referenced as "company" throughout this document) to procure consumer reports, criminal background checks, investigative consumer reports (as defined by law), on my background from a consumer reporting agency (CRA) or from an investigative consumer reporting agency (ICRA), as described in the Background Check Disclosures, the State Disclosures, and the California State Law Disclosures (all of which I have received from the company). I have reviewed and understand the information, statements, and notices in all the disclosures provided to me as mentioned above by the company, as well as this Release Authorization Form. My authorization remains valid throughout my employment with the company, such that, to the extent permitted by applicable law, I agree company can procure additional consumer reports, criminal background checks, and/or investigative consumer reports (as defined by federal law) during my employment without providing additional disclosures or obtained additional authorizations. Except as otherwise prohibited by state law, I consent to and authorize the company to share this information with Company's current or prospective clients, customers, others with a need to know, and/or their agents for business reasons. Information is not limited and may include drug test results and personal verification history. Furthermore, I release any and all employers, bureaus, agencies, individuals, data organizations, or companies, including Before You Hire, Inc. from all liabilities of damages that might occur from information obtained. I understand that the information regarding sex, race, and date of birth are for the sole purpose of gathering the information accurately and will not be used to discriminate against me in violation of any law. A facsimile (FAX) or photocopy of this release form shall be as valid as the original.

Applicant/Employee Personal Information *please print CLEARLY*

Name (First) _____ (Middle) _____ (Last) _____
List any other name used in the last 7 years (Maiden name) _____

Address: _____ City _____ State _____ Zip _____

County _____ Driver's License # _____ State _____

Gender: Male Female Race: _____ Phone (_____) _____ - _____

Social Security Number _____ - _____ - _____ Date of Birth _____ / _____ / _____
Month / Day / Year

List other cities or towns that you have lived in the last 7 years:

Dates _____ / _____ to _____ / _____

City _____ County _____ State _____ Zip _____

Dates _____ / _____ to _____ / _____

City _____ County _____ State _____ Zip _____

Applicant/Employee Signature _____ Date _____

****OFFICE USE ONLY**** Please Indicate Services Needed – If not marked, reports will NOT be processed!

<input type="checkbox"/>	Statewide Criminal Report (Indicate States Needed) >>
<input type="checkbox"/>	Motor Vehicle Report
<input type="checkbox"/>	National Sex Offender Report
<input type="checkbox"/>	SS#/Address Verification Report
<input type="checkbox"/>	Nationwide Sweep Background Report
<input type="checkbox"/>	Education Verification (Information Required > Institution Name/State, Name at Graduation, & Year of Graduation)
<input type="checkbox"/>	Employment Verification (Application/Resume Required)
<input type="checkbox"/>	NON DOT Drug Test >or< DOT Drug Test
<input type="checkbox"/>	Reason for test: _____
<input type="checkbox"/>	Other Services/Special Notes: _____

BEFORE YOU HIRE, INC.

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